



Contract for eRate Services (Year 9)

Agreement between ALEMAR Consulting, Inc. (ALEMAR) and HARAMBEE CHARTER SCHOOL (Client) on October 6, 2005 for eRate services as described below.

ALEMAR agrees to assist Client through the three phases of the eRate application process as described below for the sum of four thousand Seven Hundred Fifty dollars (\$4750) of which three-thousand dollars (\$3000) is payable upon the signing of this contract. The remainder is due on receipt a Funding Commitment Letter from the Universal Service Administrative Company (USAC), Schools and Libraries Division (SLD) or by June 30, 2006, whichever comes first.

For **Phase I**, ALEMAR will meet with the Client to facilitate a listing of the needed, qualified goods and services, and related information, required to complete Form 470 (Services Being Sought) by identifying needs and initiatives for the funding year (July 1, 2006 – June 30, 2007). This agreement **does not** include any provision to develop bid specifications (recommended) for the goods or services being sought. The Client agrees to assume all costs of the competitive bid including advertising and postage. ALEMAR will complete and submit Form 470 by the established USAC deadline provided all information to do so is both accurate and received in a manner consistent with the timeline. Otherwise, ALEMAR will submit the Form when all needed data is available. ALEMAR will act as liaison between the Client and vendors during this phase.

In **Phase II**, the Client may elect to have all bid documents received by ALEMAR. If that option is selected, ALEMAR will deliver the bid proposals to the Client on the specified date for the bid opening. During the bid opening, ALEMAR will attempt to answer any questions posed by the Client about a proposal but cannot make any recommendations or decisions regarding the awarding of any contract. Once the Client notifies ALEMAR of the successful bidders, ALEMAR will complete and submit Form(s) 471 (Services Ordered), including required attachments, by the USAC deadline, provided all information to do so is both accurate and received in a manner consistent with the timeline. Otherwise, ALEMAR will submit the Form when all needed data is available. The Client is expected to notify successful bidders and to make all arrangements for completion and signature of any required contracts.

Finally, for **Phase III**, ALEMAR will act as liaison between the Client and any SLD Program Integrity Assurance representative(s) as part of the Item 21 review process. During this time, additional information may be requested. If requested, this information must be provided to the SLD within a limited time period (usually seven (7) days) or the Client's funding request may be jeopardized. If needed, the cooperation of the client and/or awarded vendors is expected in order to respond to SLD inquiries in a timely fashion. At the conclusion of the process, a Funding Commitment Letter (FCL) is received. Once received, ALEMAR will notify vendor(s) and managers of the approved projects. Then ALEMAR will acknowledge receipt of goods and/or completion of services and confirm with Client prior to completion and submission of Form 486 (Receipt of Services Ordered) by the deadline, provided all information to do so is both accurate and received in a manner consistent with the timeline.

FORMS AND PROCEDURES NOT COVERED

Occasionally, USAC performs a review of the Client. Other than the Form 471 Item 21 review, this contract **does not** cover any other reviews. If such a review is requested by USAC, the Client may request ALEMAR to assist in the review at an additional charge. If so requested, the extension of services would be covered under the terms of this contract.



ALEMAR Consulting, Inc.
Technology Planning, Management, Professional Development

On occasion, when a vendor has invoice the **Client** at the full rate, a reimbursement form must be submitted to USAC. There will be no additional charge to file this form as long as the **Client** provides **ALEMAR** all documentation and data needed to do so within the necessary time restrictions.

When a funding request is denied or reduced, an appeal can be filed. Depending on the nature of the appeal, there may be an additional charge for this service.

INDEMNIFICATION

ALEMAR, as a pass through agent, expects that all information provided by the **Client** for submission to this program is accurate and true. Therefore, ALEMAR will not be held accountable for errors, omissions, or misrepresentations of any data provided by the client whether written or oral. To the fullest extent allowed by law, the client shall and does hereby agree to indemnify, protect, defend with counsel, and hold harmless ALEMAR and its respective representatives and agents from and against all damages, losses, liens, causes of action, suits, judgments, expenses (including reasonable attorney's fees), and other claims of any nature, kind or description by any person or entity arising out of, caused by, or resulting from the performance of services pursuant to this agreement and which are caused in whole or in part by any negligent act or negligent omission of ALEMAR or anyone for whose acts ALEMAR may be liable. The provisions of this section shall not be construed to eliminate or reduce any other indemnification or right that the client has by law.

REPORTS AND DOCUMENTATION

ALEMAR will retain all forms, letters, and correspondence during the program and provide the **Client** with copies, as appropriate, attached to status letters sent throughout the process. The **Client** may request additional copies of all documents at any time, at additional charge. ALEMAR will retain the records, for audit purposes, for a period of up to five (5) years.

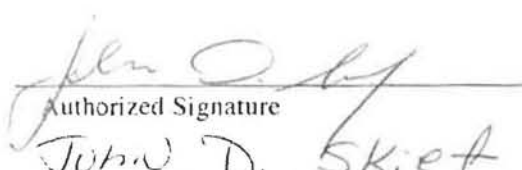
LETTER OF AGENCY

By signing this agreement you are authorizing ALEMAR to have signature authority for all required forms submitted to the SLD throughout the eRate process and to speak on the Client's behalf with any vendor, SLD representative, and any other persons necessary to the eRate process. For confirmation, a separate Letter of Agency, on school letterhead, must be received by ALEMAR before submission of Form 470.

It is understood that, after receipt of a Funding Commitment Letter and once upon filing of the Form 486, ALEMAR has completed its contractual obligations. ALEMAR provides no guarantee of funding.



ALEMAR Consulting, Inc.



Authorized Signature

John D. Skiet

Printed Name

CAO

Title



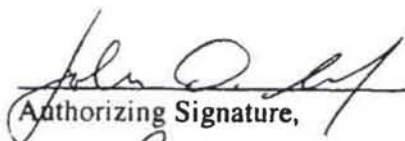
Harambee Institute of Science and Technology Charter School

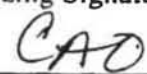
638-40 N. 66th Street • Philadelphia, PA 19151
(215) 472-8770 • (215) 472-9611/Fax
www.harambeecs.org



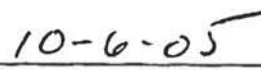
Letter of Agency Signature Authorization

This letter gives signature authority to ALEMAR Consulting, Inc., and its representatives, for the purpose of submitting all forms and related correspondence for Year 9 (2006-2007) of the eRate process (Telecommunications and Internal Connections).



Authorizing Signature,


Title



Date



ALEMAR Consulting, Inc.
Technology Planning, Management, Professional Development

Contract for eRate Services (Year 9)

Agreement between ALEMAR Consulting, Inc. (ALEMAR) and HARAMBEE CHARTER SCHOOL (Client) on October 6, 2005 for eRate services as described below.

ALEMAR agrees to assist **Client** through the three phases of the eRate application process as described below for the sum of four thousand Seven Hundred Fifty dollars (\$4750) of which three-thousand dollars (\$3000) is payable upon the signing of this contract. The remainder is due on receipt a Funding Commitment Letter from the Universal Service Administrative Company (USAC), Schools and Libraries Division (SLD) or by June 30, 2006, whichever comes first.

For **Phase I**, ALEMAR will meet with the **Client** to facilitate a listing of the needed, qualified goods and services, and related information, required to complete Form 470 (Services Being Sought) by identifying needs and initiatives for the funding year (July 1, 2006 – June 30, 2007). This agreement **does not** include any provision to develop bid specifications (recommended) for the goods or services being sought. The **Client** agrees to assume all costs of the competitive bid including advertising and postage. ALEMAR will complete and submit Form 470 by the established USAC deadline provided all information to do so is both accurate and received in a manner consistent with the timeline. Otherwise, ALEMAR will submit the Form when all needed data is available. ALEMAR will act as liaison between the **Client** and vendors during this phase.

In **Phase II**, the **Client** may elect to have all bid documents received by **ALEMAR**. If that option is selected, **ALEMAR** will deliver the bid proposals to the **Client** on the specified date for the bid opening. During the bid opening, **ALEMAR** will attempt to answer any questions posed by the **Client** about a proposal but cannot make any recommendations or decisions regarding the awarding of any contract. Once the **Client** notifies **ALEMAR** of the successful bidders, **ALEMAR** will complete and submit Form(s) 471 (Services Ordered), including required attachments, by the USAC deadline, provided all information to do so is both accurate and received in a manner consistent with the timeline. Otherwise, **ALEMAR** will submit the Form when all needed data is available. The **Client** is expected to notify successful bidders and to make all arrangements for completion and signature of any required contracts.

Finally, for **Phase III**, ALEMAR will act as liaison between the **Client** and any SLD Program Integrity Assurance representative(s) as part of the Item 21 review process. During this time, additional information may be requested. If requested, this information must be provided to the SLD within a limited time period (usually seven (7) days) or the **Client's** funding request may be jeopardized. If needed, the cooperation of the client and/or awarded vendors is expected in order to respond to SLD inquiries in a timely fashion. At the conclusion of the process, a Funding Commitment Letter (FCL) is received. Once received, **ALEMAR** will notify vendor(s) and managers of the approved projects. Then **ALEMAR** will acknowledge receipt of goods and/or completion of services and confirm with **Client** prior to completion and submission of Form 486 (Receipt of Services Ordered) by the deadline, provided all information to do so is both accurate and received in a manner consistent with the timeline.

FORMS AND PROCEDURES NOT COVERED

Occasionally, USAC performs a review of the **Client**. Other than the Form 471 Item 21 review, this contract **does not** cover any other reviews. If such a review is requested by USAC, the **Client** may request ALEMAR to assist in the review at an additional charge. If so requested, the extension of services would be covered under the terms of this contract.



ALEMAR Consulting, Inc.
Technology, Planning, Management Professional Development

On occasion, when a vendor has invoice the **Client** at the full rate, a reimbursement form must be submitted to USAC. There will be no additional charge to file this form as long as the **Client** provides **ALEMAR** all documentation and data needed to do so within the necessary time restrictions.

When a funding request is denied or reduced, an appeal can be filed. Depending on the nature of the appeal, there may be an additional charge for this service.

INDEMNIFICATION

ALEMAR, as a pass through agent, expects that all information provided by the **Client** for submission to this program is accurate and true. Therefore, ALEMAR will not be held accountable for errors, omissions, or misrepresentations of any data provided by the client whether written or oral. To the fullest extent allowed by law, the client shall and does hereby agree to indemnify, protect, defend with counsel, and hold harmless ALEMAR and its respective representatives and agents from and against all damages, losses, liens, causes of action, suits, judgments, expenses (including reasonable attorney's fees), and other claims of any nature, kind or description by any person or entity arising out of, caused by, or resulting from the performance of services pursuant to this agreement and which are caused in whole or in part by any negligent act or negligent omission of ALEMAR or anyone for whose acts ALEMAR may be liable. The provisions of this section shall not be construed to eliminate or reduce any other indemnification or right that the client has by law.

REPORTS AND DOCUMENTATION

ALEMAR will retain all forms, letters, and correspondence during the program and provide the **Client** with copies, as appropriate, attached to status letters sent throughout the process. The **Client** may request additional copies of all documents at any time, at additional charge. ALEMAR will retain the records, for audit purposes, for a period of up to five (5) years.


LETTER OF AGENCY

By signing this agreement you are authorizing ALEMAR to have signature authority for all required forms submitted to the SLD throughout the eRate process and to speak on the Client's behalf with any vendor, SLD representative, and any other persons necessary to the eRate process. For confirmation, a separate Letter of Agency, on school letterhead, must be received by ALEMAR before submission of Form 470.

It is understood that, after receipt of a Funding Commitment Letter and once upon filing of the Form 486, ALEMAR has completed its contractual obligations. ALEMAR provides no guarantee of funding.



ALEMAR Consulting, Inc.



Authorized Signature

John D. Skiet

Printed Name

CAO

Title



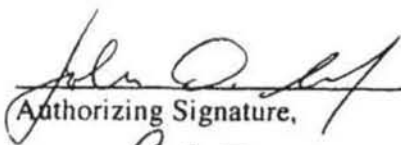
Harambee Institute of Science and Technology Charter School

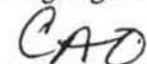
638-40 N. 66th Street • Philadelphia, PA 19151
(215) 472-8770 • (215) 472-9611/Fax
www.harambeecs.org



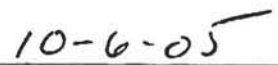
Letter of Agency Signature Authorization

This letter gives signature authority to ALEMAR Consulting, Inc., and its representatives, for the purpose of submitting all forms and related correspondence for Year 9 (2006-2007) of the eRate process (Telecommunications and Internal Connections).



Authorizing Signature,


Title



Date

HARAMBEE INSTITUTE CS

December 24, 2005
eRate Bid Information
470# 370050000568963

BIDDER REQUIREMENTS

FEDERAL E-RATE FUNDING PROGRAM

1. USF Knowledge: BIDDER shall have, at a minimum, a working knowledge of the Universal Service Fund ("USF") program for schools and libraries, commonly referred to as the "E-rate Program."
2. USF Registration: BIDDER shall submit with its proposal a Service Provider Identification Number ("SPIN").
3. USF Participation and Cooperation: BIDDER shall agree to participate in the E-rate Program and to cooperate fully and in all respects with the School, its representatives, and any agency or organization administering the E-rate Program to ensure that the School receives all of the E-rate funding for which it has applied and to which it is entitled in connection with BIDDER's services and/or products.
4. USF Information and Documentation: BIDDER shall provide to School staff and/or the School's E-rate consultant within a commercially reasonable period of time all of the information and documentation that the BIDDER has or that BIDDER reasonably can acquire that the School may need to prepare its E-rate applications and/or to document transactions eligible for E-rate support.
5. USF Discounted Invoicing and Reimbursement Processes: BIDDER shall invoice the School *only* for the non-discounted amounts due on E-rate-approved transactions and simultaneously invoice the Universal Service Administrative Company ("USAC") for the balance [Discounted Invoice Process]. The School may elect to receive full invoicing and submit to USAC for reimbursement, in which case the BIDDER shall remit to the School within twenty days of receipt the reimbursement payments it receives from USAC or any other third-party pay or for the discounted portions of E-rate approved transactions involving the School. [Reimbursement or "BEAR" Process].
 - a. Discounted Invoice Process:
 - i. Timely Filing: BIDDER shall be solely responsible for timely filing invoices with USAC and understands and agrees that School will NOT be liable to BIDDER *under any circumstances* for any approved, discounted amount that BIDDER is required to submit to USAC for payment under this paragraph.
 - ii. School Approval: BIDDER shall submit to the School for its review and approval *before* submitting it to USAC for payment, a copy of every invoice that BIDDER intends to submit for services that it has provided or, in appropriate circumstances, will be providing to the School. The School shall not unreasonably delay or withhold approval of BIDDER's USAC invoices. As BIDDER is solely responsible for timely filing invoices with USAC, it understands that it must submit invoices to the School sufficiently in advance of any USAC filing deadline to ensure that there will be adequate time remaining for it to meet the USAC filing deadline *after* the School has had a reasonable opportunity to review and approve them.
 - b. Reimbursement Process:
 - i. Twenty Days: BIDDER understands that E-rate Program rules require it to remit a reimbursement payment to the School within twenty (20) days of receiving it from USAC.
6. Non-USF Invoicing: BIDDER shall list, price, and invoice separately any services that are ineligible for eRate funding.
7. Red Light Rule Notification: BIDDER must certify that it is not subject to the Red Light Rule nor

HARAMBEE INSTITUTE CS

December 24, 2005

eRate Bid Information

470# **370050000568963**

will it be subject to the Red Light Rule while under contract. The contract must include the language from item 3b in the next section.

PROPOSALS MUST INCLUDE:

1. **A detailed quote for** services and/or goods requested for **each numbered project** below that:
 - a. Clearly identifies eRate eligible items from non-eligible items and listing these costs and totals separately
 - b. Identifies of the SLD Form 470 number for which you are replying
 - c. SPIN (proposals will not be processed absent the USAC Service Provider Identification Number)
- NOTE:** BIDS NOT ORGANIZED BY PROJECT WILL NOT BE CONSIDERED. YOU MUST PROVIDE A SEPARATE QUOTE FOR **EACH** NUMBERED PROJECT. DO NOT COMBINE DIFFERENT PROJECT ITEMS INTO A SINGLE QUOTE. (e.g. a quote for a cabling project must include all components listed in the project number. Do not the include routers/switches, etc. from another project listing.)
2. **Five (5) references** for similar services performed for a similar client (e.g. schools) including three (3) indicating satisfactory work completed within the past 12 months
3. A **signed and dated contract** along with the proposal that can be accepted if bidder is successful, as a legally binding agreement, preliminary to the drafting of formal contract.
 - a. The contract **must** include the following addendums:
 - i. **"This contract is contingent upon School Board approval and the School receiving a favorable Funding Commitment Decision Letter (FCDL) from the Universal Service Administrative Company (USAC) for the requested amount. The school/district has the option of reducing the scope of the contract. If, for any reason, funding is denied, this agreement would be null and void.**
 - ii. **"The <Name of Company> certifies that we are not the subject of the FCC's Red Light Rule by having any outstanding obligations with any branch of the federal government. Furthermore, should the company become the subject of the Red Light Rule, the contract would be null and void and the <Name of Company> would assume any costs of collection for any goods and services provided."**
 - b. The **submitted contract will serve as a legally binding agreement**, which is preliminary to any formal contract with the School and therefore may be subject to changes in terms and conditions. Please certify that you understand this.
4. **Documentation of appropriate industry-recognized certificates** required in order to perform the proposed work (A+, MCSE, Cisco, Lucent, etc.) **and qualifications of personnel** who will perform the work **and/or** evidence that the BIDDER is a **qualified reseller** of any goods or services quoted.

HARAMBEE INSTITUTE CS

December 24, 2005
eRate Bid Information
470# **370050000568963**

PROPOSAL CHECKLIST

- ❑ A detailed quote for each numbered project with SPIN clearly indicated on cover page
- ❑ Five (5) references including three (3) indicating satisfactory work completed within the past year
- ❑ A signed and dated contract including addendums for contingencies of Board approval and USAC funding and “Red Light Rule” financial statement. (**NOTE: SIGNED AND DATED CONTRACT MUST ACCOMPANY PROPOSAL.**)
- ❑ Documentation of industry recognized certifications and/or authorization of qualified reseller of goods.

PROPOSAL SUBMISSION

Bid proposals must be sealed, properly addressed, and delivered by 4:00 pm. January 21, 2006 to:

HARAMBEE INSTITUTE CHARTER SCHOOL
c/o ALEMAR CONSULTING, INC.
442 Lyndhurst Drive
Broomall, PA 19008-4146

HARAMBEE INSTITUTE CS

December 24, 2005
eRate Bid Information
470# 370050000568963

I – TELECOMMUNICATIONS: SERVICES REQUESTED

1. **Regular and Long Distance Telephone Service** – 3-year contract sought with option for annual renewal. Point-to-Point delivery over a T1 (or better) with 15 channels dedicated to. The remaining channels to be used for Internet service.
2. **Internet Circuit & Service (Port)** –(2) T1 (or better) managed service for Multi-year contract desirable with annual option to renew.
3. **Cellular Service** - 48 phone accounts. Nationwide, shared 1000 minutes/month service to include free, unlimited, “in system” calling (direct connect and all page features a plus) and voicemail. Must have proven, reliable service – within the school and its adjacent areas. Please provide separate quote for data services, and any hardware to connect to the system (phones, cards, etc.)
4. **Web Hosting** – for classroom and/or school system communication - unlimited number of sites & users.
5. **Email Hosting** – student “safe” email, spam-free, easy to use interface, receive/send attachments, folder management, group messaging, student-oriented message formatting options, for classroom/school/home/community communication – 600+ users

II – INTERNAL CONNECTIONS: SERVICES REQUESTED

6. **LAN Maintenance Agreement** – 225 hrs to cover the following. Multi-year contract desirable.

1	Certance 100/200GB Tape Back up
15	US Robotics Turbo G wireless cards
1	Sonic Pro 230 Firewall,
2	Cisco Aironet 1200 wireless APs
3	Orinico Access Point -AP 2000
5	Cisco Switches-3500 Series
1	Cisco Router 2600 Series
2	HP/Compaq Servers- -Proliant
2	INTEL Servers- -SE 7501
3	APC UPS

Cisco Maintenance

- Update IOS in the Cisco equipment
- Reconfigure Network Address Translation in the router
- Change Port mapping in the router
- Install Service Packs on File Servers
- Perform mail Database maintenance on Exchange Servers
- Install Exchange related Service Packs
- Reconfigure or update DNS and DHCP settings
- Resolve any hardware problems on the covered equipment

HARAMBEE INSTITUTE CS

December 24, 2005

eRate Bid Information

470# **370050000568963**

- Resolve any MS Windows related problems on Servers
- Help maintain proper backup operations and resolve issues relating to that software and hardware

Server Maintenance

- Review system, console, backup, antivirus and service logs for any problems and
- troubleshoot any problems.
- Rotate log files and make sure periodic maintenance scripts are used.
- Installing minor Server OS and security updates, testing for compatibility
- Installing major Server OS updates, testing for compatibility
- Updating Backup software
- Updating Antivirus software
- Adding or removing users and groups as necessary
- Adjusting sharepoints and permissions based on feedback or user needs.
- Adjusting preferences or application access to users based on needs - testing for compatibility (Workgroup Manager)
- Monitoring disk space and archiving files as needed.

7. **Wire & Cable Maintenance Agreement** – for all voice, video, and data cabling and fiber connections for repair and upkeep of the wires, bays, jacks, blocks, panels, and terminals.. Multi-year contract desirable with annual option to renew. Multi-year contract desirable with annual option to renew.
8. **PBX Maintenance Agreement** - For NEC Elite IPK PBX system listed below. The contract should cover: parts replacement and labor for service calls 24 x7 including holidays; any moves, adds or changes, after hours support, remote assistance, remote changes, carrier orders, network services review, priority scheduling on service calls, advanced product replacement, and factory provided software uploads. List costs for coverage of any ineligible items separately. Multi-year contract desirable with annual option to renew.

Qty	Description
1	NEC Elite IPK Basic
2	COI (8)-U10 ETU
4	ESIE(8)-U10 Unit
4	ESIB(8)-U10 ETU
2	DSP-U30

9. **PVBX Maintenance Agreement** - Repair and upkeep of the Innovative Technology PVBX eRate eligible hardware listed below with basic support and configuration changes. List costs for coverage of any ineligible items separately. Multi-year contract desirable with annual option to renew.

PVBX Unit

1	32x32 PVBX Switch
25	Video Modulator Pair
2	Video Modulator Supply
1	APC Rack System
1	Rack Shelf
3	Agile Modulator

HARAMBEE INSTITUTE CS

December 24, 2005

eRate Bid Information

470# **370050000568963**

1 Back up UPS APC 2200 RM3U

10. **Extended Warranties** – (2) HP/Compact Proliant and (2) INTEL servers

11. **Extended Warranties** – SmartNet 24x7x4 for Cisco equipment listed in LAN Maintenance Agreement (#6), above.

There are ELEVEN (11) listed projects for this RFP



Universal Service Administrative Company
Schools & Libraries Division

SELECTIVE REVIEW INFORMATION REQUEST (SRIR)			
FUNDING YEAR 2006			
CASE # SR-2006-228148			
From:	Martin Friedman	To:	Al Arauz
Phone Number:	610-999-9935	Phone Number:	973-581-5097
Fax Number:	610-353-1005	Fax Number:	973-599-6515
Entity Name:	HARAMBEE CHARTER SCHOOL	E-Mail Address:	aarauz@sl.universalservice.org
Today's Date:	5/26/2006		
Form 471 Application Number(s):	500958, 500965		

Al,

Responses to your inquiry follow. Please confirm receipt and notify me if there are any questions.

Thank you.

Martin Friedman, Consultant, Harambee Institute Charter School

Selective Review Information Request Checklist

Please complete and return with your responses

Items to be returned to the E-Rate Reviewer	Document(s) Title & Corresponding FRN ¹	Status
Item 25 Worksheet Summary (page 3)	Page 3	<input type="checkbox"/> <u>Enclosed</u>
Signed & dated contracts and/or other agreements with service providers related to the Form(s) 471	See Attachment 1-1 (P.)	<input type="checkbox"/> <u>Enclosed</u>
Request For Proposal (RFP)	See Page 4 and Attachment 1-2 (P.)	<input type="checkbox"/> <u>Enclosed</u>
All bid responses received for all funding requests	See Page 4 and Attachment 1-3 (P.)	<input type="checkbox"/> <u>Enclosed</u>
Vendor selection process description (created during the bidding process)	See Page 4 and Attachment 1-4 (P.)	<input type="checkbox"/> <u>Enclosed</u>
Signed and dated Consultant Agreement(s) or Letter of Agency	See Page 4 and Attachment 1-5 (P.)	<input type="checkbox"/> <u>Enclosed</u>
Correspondence between the consultant/service provider and the school/library regarding the competitive bidding process and the application process	See Page 4 and Attachment 1-6 (P.)	<input type="checkbox"/> <u>Enclosed</u>
Organizational Structure	N/A (P.)	<input type="checkbox"/> <u>N/A</u>
Resource Plan (page 7)	Page 6-7	<input type="checkbox"/> <u>Enclosed</u>
E-Rate Implementation Description (page 7)	Page 7-8	<input type="checkbox"/> <u>Enclosed</u>
Technology Plan Support Request for FY 2006 (page 8)	See Page 8 and Attachment 2-4 (P.)	<input type="checkbox"/> <u>Enclosed</u>
Budget Information (page 8) (Approved operating budget or alternative budget documentation for FY 2006)	See Page 8 and Attachment 2-5 (P.)	<input type="checkbox"/> <u>Enclosed</u>
Selective Review Certification (page 9)	Page 9	<input type="checkbox"/> <u>Enclosed</u>

Item 25 WORKSHEET SUMMARY:

Complete and return to Schools and Libraries Division (See pages 5-7 for instructions)

Item 25 Worksheet Summary	Funding Year 2005 (07/01/05–06/30/06)	Funding Year 2006 (07/01/06–06/30/07)
Section I: Connectivity(see page 5)		
I-A. Commitment Amount Requested		
• Telecom	1	\$44,747.96
• Internet Access	2	\$16,373.41
• Basic Maintenance of Internal Connections	3	\$47,617.80
• Internal Connections	4	\$0.00
I-B. Form 471 Applicant's Share		
• Telecom	5	\$4,972.00
• Internet Access	6	\$1,819.27
• Basic Maintenance of Internal Connections	7	\$5,290.86
• Internal Connections	8	\$0.00
I-C. Amounts not covered by E-Rate		
• Telecom	9	\$2,000
• Internet Access	10	\$0
• Basic Maintenance of Internal Connections	11	\$4,000
• Internal Connections	12	\$1,000
Section II: Hardware (see page 6)		
II-A. Number of Computers Connected	13a. #165	13b. #165
II-B. Number of Servers Connected	14a. #5	14b. #5
II-C. Number of Data/Voice Drops Installed	15a. #280	15b. #280
II-D. Applicant Expenditure	16a. \$3,500	16b. \$3,500
II-E. Contribution / In-Kind Donations	17a. \$0	17b. \$0
Section III: Professional Development (see page 6)		
III-A. Staff Training Hours (since 2002) (Total 100%):		
0-4 Hrs. <input type="text"/> 5% 5-14 Hrs. <input type="text"/> 15% 15-24 Hrs. <input type="text"/> 20% 25-49 Hrs. <input type="text"/> 25% 50+ Hrs. <input type="text"/> 35%		
III-B. Applicant Expenditure	20a. \$15,000	20b. \$15,000
III-C. Contribution / In-Kind Donations	21a. \$0	21b. \$0
Section IV: Software (see page 6)		
IV-A. Applicant Expenditure	23a. \$5,000	23b. \$5,000
IV-B. Contribution / In-Kind Donations	24a. \$0	24b. \$0
Section V: Retrofitting (see page 6)		
V-A. Applicant Expenditure	26a. \$7,500	26b. \$2,500
V-B. Contribution / In-Kind Donations	27a. \$0	27b. \$0
Section VI: Maintenance (see page 6)		
VI-A. Applicant Expenditure	29a. \$25,000	29b. \$25,000
VI-B. Contribution / In-Kind Donations	30a. \$0	30b. \$0

Section VII: Technology Implementation Level (Enter Number of schools/libraries at each level from worksheet)

Level 1 current:	Level 2 current:	Level 3 current:	Level 4 current: 1
Level 1 by 6/30/07:	Level 2 by 6/30/07:	Level 3 by 6/30/07:	Level 4 by 6/30/07: 1

For Consortium applicants choosing to provide a response on a disaggregated basis:

Block 4 Entity Name: _____ Entity Number: _____
 Item 25 Worksheet Summary page: _____ of _____

Part I: Information Regarding your Competitive Bidding and Vendor Selection Process

1) CONTRACTS AND/OR OTHER AGREEMENTS

Attachment 1-1 contains all contracts coded by FRN.

2) REQUESTS FOR PROPOSAL (RFP)

Attachment 1-2 contains the RFP posted with the Form 470. Projects are listed by project numbers that correspond to the project numbers on each bid assessment worksheet (see #4, below).

Form 470 # 591140000568973 was posted on 12/24/2005. The corresponding RFP was posted for download at that time. (Please note that the incorrect 470 # listed in the heading of the RFP was not corrected. No one inquired about the inconstancy and it did not interfere with the bidding process.)

Prospective bidders who requested information were directed first to the Form 470. RFPs were sent via email when requested.

3) BID RESPONSES

Attachment 1-3 contains all bid responses coded by FRN.

4) VENDOR SELECTION PROCESS

Attachment 1-4 contains all copies of the E-Rate Bid Assessment Worksheets, coded by FRN, used in the bid opening on January 23, 2006.

Bids were evaluated by selection criteria contained in the RFP. Prospective bidders needed to be of good reputation, possess industry-recognized certifications and/or be authorized resellers for goods and services, and be registered service providers by providing their SPIN. Incomplete bid packages were listed in the evaluation but scored very low with regard to the missing documentation. In all evaluations, price was the dominant factor in selecting the successful bidders.

One company, RelComm, provided no industry certifications and listed references that were suspect. A call to one reference indicated that the company had performed no work for them and another of the listed references is with a district with whom they are still engaged in eRate related litigation.

There was no bid page in the proposal received by Gaggle. It is so noted on the assessment sheet.

Correspondence with any bidding vendors is included in **Attachment 1-6**.

5) CONSULTING AGREEMENTS

Attachment 1-5 contains the consulting agreement and letter of agency awarded ALEMAR Consulting, Inc.

6) CORRESPONDENCE

Attachment 1-6 Provides copies of all correspondence between service providers and/or consultants regarding the competitive bidding process and application process.

7) **ORGANIZATIONAL STRUCTURE – N/A**

Part II: Information Regarding Your Item 25 Certification

1) ITEM 25 WORKSHEET: See Page 3

2) RESOURCE PLAN - Resource Plans and Investments

This is the School's fourth year at this location. A significant investment in expanding and upgrading the facility was accomplished during the 2004-05 academic year. In addition to an increase in the number of classrooms and other instructional areas and offices, the costs covered build-outs of areas that house the network and upgrades to electricity and environmental systems. Expansion of the LAN also occurred at that time.

Being a school of Science & Technology, we have attempted to integrate technology into every area of instruction and operation throughout the organization. The acquisition and implementation of a School Administration Database Program has enriched our ability to infuse technology into our daily administrative operations. Both our Fiscal and Human Resource departments use web-based applications for a wide array of functions. However it is necessary to provide some upgrades, additional support and ongoing maintenance to ensure continued reliability in those areas.

In addition to the daily operations, the last few years have proven productive for students as well. We have supplied a new web-based curriculum with dual platform delivery, web and network based. Curriculum areas include Assessments in Language Arts and Mathematics, Language Arts Literacy, Mathematics, Social Studies, Science, Problem Solving and Life Skills. The on-going replacement of computers secures our ability to dedicate more "time-on-task" for a greater number of students.

We have invested in a 27-workstation computer lab with printers, presentation equipment, and scanner, 130 workstations, 8 laptop computers, a file server, an administration server, several copiers, faxes, scanners, and video projectors throughout the building. Our IT Inventory Database, configured to complement the existing layout of the building, tracks all technology. It coincides with the telephone system and the floor plans unique to each classrooms layout

All equipment, with the exception of a number of student workstations, is relatively new and has existing warranties. Those not covered under warranty are low cost, refurbished machines, that are replaced rather than repaired.

A technician (\$47, 500) was added to staff two years ago who continues to provide local technical support and training.

3) E-RATE IMPLEMENTATION DESCRIPTION

The eRate program has been kind to Harambee, allowing us to build out a good network and gain access to online services we would have found most difficult to acquire by other means. At this point, we are just requesting funds for Priority One services and to support our existing LAN and eligible equipment.

The Year 9 (2006-07) eRate requests, then, continue telephone and cellular services. We have added cellular data cards to increase access to the Internet and expect to use them over 50% of

the time on campus. Hosted student email and hosted classroom websites are also continued services with a new annual contract. Our hosted services allow for security and easy access to student email. The web hosting service allows teachers to easily and conveniently post information, announcements, assignment, and student-generated work to the Internet for all. The format is informative and functional. We have expanded means of communication and provided additional avenues for parents to stay informed of all classroom and extra-curricular activities.

We also requested four maintenance agreements to support the eligible components of our LAN, our telephone system, and our video distribution system (PVBX) as well as extended warranties for our servers and existing network switches.

These services will allow us positive progression forward as we continue to integrate technology to support teaching and learning and, ultimately, student achievement.

4) TECHNOLOGY PLAN

Provide a copy of the written technology plan that covers Funding Year 2006 (July 1, 2006 through June 30, 2007) that supports and validates the services requested on your applications for Funding Year 2006, and that was in place at the time you filed your Form(s) 470 for FY 2006.

The attached technology plan covers the period July 1, 2005 - June 30, 2008 and was in place at the time of the filing of the Form 471. **See Attachment 2-4**

Please indicate who wrote the Technology Plan and/or assisted you with the development (e.g. the School District, a consultant, an ESA, etc.) and who approved or will approve the Plan.

School representatives in collaboration with a consultant wrote the technology plan. State appointed peer reviewers reviewed and approved it before passing it onto the department of education for final review and approval. This plan was approved by the Pennsylvania Department of Education.

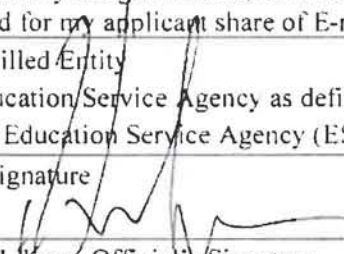
5) OPERATING BUDGET

Final, Approved Operating Budget:

At this time in the school year, there is no final, approved 2006-2007 operating budget. See Attachment 2-5 for a letter explaining this as well as a draft of the budget with the eRate revenue and expenditure items identified.

Selective Review Information Request Completion Certification

Complete and return the enclosed Certification to the Schools and Libraries Division (SLD). If the applicant's authorized representative completed the information in this document, please *attach a copy of the letter of agency or other agreement* between the applicant and consultant authorizing them to act on the school or library's behalf. For the purposes of this form, in the Employer's Name field, a consultant should enter the name of his or her consulting firm. Please note that if an authorized representative signs this form, a signer of school or library official is also required in the space provided below.

SECTION 1: AUTHORIZED SIGNER INFORMATION			
Name of Authorized Signer Martin Friedman		Title Consultant	
Email Address friedman@alemarconsulting.com		Telephone Office: 610-999-9935 Fax : 610-353-1005	
Authorized Signer's Employer's Name <i>ALZMAR Consulting Inc.</i>			
Employer's Street Address 442 Lyndhurst Drive, Broomall		State PA	Zip Code 19008-4146
SECTION 2: APPLICANT INFORMATION			
Billed Entity Name HARAMBEE CHARTER SCHOOL		Billed Entity Number 228148	
Funding Year 2006 Forms 471 Application Numbers: 500958, 500965			
SECTION 3: CERTIFICATION STATEMENTS			
<ul style="list-style-type: none"> • I certify that I prepared the responses in this document on behalf of the above named entity. • I certify that despite any budget deficits, fund-raising effort shortfalls, or other uncertainties that the funding source(s) identified for my applicant share of E-rate will not be affected. • I certify that the Billed Entity <div style="margin-left: 20px;"> <input checked="" type="checkbox"/> is an Education Service Agency as defined under state law. <input type="checkbox"/> is not an Education Service Agency (ESA) as defined under state law. </div> 			
Authorized Signer's Signature 		Date <i>5/19/06</i>	
Authorized School or Library Official's Signature 		Date <i>5/19/06</i>	
Title of Authorized School or Library Official <i>Founder/CAO</i>			

The FCC's Fifth Report and Order (FCC 04-190) released on August 13, 2004, sets out document retention requirements for program participants. Failure to comply with these requirements will put your funding at risk.

Attachment 1-1
Contracts and/or other agreements

TELEPHONE SERVICES REQUESTED

▪ Regular and Long Distance Telephone service

Contract with SNiP is three year, unless eRate funding for Charter School is deemed unavailable.

SNiP will deliver multiple (2) T-1s with 15 channels reserved for voice and 32 channels (2MB) for Internet access. All require equipment to deliver as a converged serviced included

Carrier Access: Model Adit 600 (router, channel bank, DSU/CSU) with battery back up module

- 24/7/365 technical support
- No installation fees
- Complete turnkey solution
- Long standing working relationship with Charter Schools
- Web site hosting
- Email addresses

SNiP will provide local/local toll and long distance services utilizing the following rates:

#1

Local/Local toll: \$0.0135 per min. (all calls in the 125,610,267,484) area codes
 SNiP OnNet: \$0.030 per min. (all calls made to entire state of NJ and De)
 Long Distance: \$0.030 per min. (all other area codes throughout the United States)

FRN
#1406262

#2

Monthly Recurring price: \$954.00 per month
 (2 T-1s 15 PHONE LINES AND 2MB OF INTERNET ACCESS)

FRN
#1406266

(Attachment/contact Section)

SNiP BUSINESS AGREEMENTS FOR CHARTER SCHOOL



Business Service Contract

✓ Purchase Order Required
PO# _____

Salesperson L CIRUCCI

For Internal Use Only

CO Type _____

CID # _____

BX Contract SID # _____

1. Business Service Contract Information:

Company Name HARAMBEE INSTITUTE CHARTER SCHOOL

Agreement Date 1/17/2006

2. Company Address:

Street Address 638-640 N. 66TH STREET

City PHILADELPHIA

St. PA

Zip 19151

3. Customer Contract Administrator:

Name / Title / Department _____

Phone _____

Ext _____

Fax _____

Pager / Cell _____

E-Mail Address: _____

4. Term Commitment:

a. The term of this Agreement ("Term") is the time period indicated below, commencing on SNIP's acceptance and implementation of this agreement.

b. Term (in months) 36

_____ Please Initial Here

5. SNIP Contributory Voice Services:

a. Customer subscribes to the SNIP Contributory Voice Services selected below

b. Contributory Dedicated Voice Services:

☒ Local

☒ Local Toll

☒ Long Distance/International

☐ Toll Free

c. Contributory Switched Voice Services:

☐ Local Toll

☐ Long Distance/International

☐ Toll Free

6. Anytime-USA+ Preferred International:

a. The SNIP Anytime-USA+ calling plan provides even more competitive international rates than our normal calling plan. There is a Monthly recurring Charge of \$9.95 for Anytime-USA+. Please check below if you wish to purchase the Anytime-USA+ calling plan.

☐ Anytime-USA+ Preferred International Calling Plan

7. Minimum Monthly Usage Commitment:

a. During the Term, Customer agrees to purchase at least the amount stated below of Contributory Voice Services Usage Charges per Month

b. Minimum Monthly Usage Commitment \$0

_____ Please Initial Here

8. Effective per Minute Rate Schedule:

a. ☒ Global Discount ☒ Fractured Discount

Type of Voice Service*		Dedicated Rates			Switched Rates		
		Tariff	Discount	Effective	Tariff	Discount	Effective
Local		0.018	25.0%	0.014	n/a	0.0%	n/a
Local Toll		0.018	25.0%	0.014	0.067	0.0%	0.067
Long Distance	Interstate	0.050	40.0%	0.030	0.067	0.0%	0.067
	Intrastate	0.050	25.0%	0.038	0.089	0.0%	0.089
	Inter/intra OnNet	0.040	25.0%	0.030	0.067	0.0%	0.067
	International	See http://my.snip.net/InternationalRates/					
Toll Free		0.060	0.0%	0.060	0.067	0.0%	0.067

* Interstate and Intrastate LD Switched rates apply to the 48 contiguous United States

Inter/intra OnNet is defined as calls originating and terminating in LATAs 220,222,224,228

Est. Monthly Dedicated		Est. Monthly Switched	
Minutes	Cost	Minutes	Cost
	\$0		n/a
	\$0		\$0
	\$0		\$0
	\$0		\$0
	\$0		\$0
	n/a		n/a
	\$0		\$0
0	\$0	0	\$0

9. Financial Information:

_____ Please Initial Here

a. Form of Pre-Payment: ☐ Check or Money Order is enclosed ☐ Check or Money Order will be sent ☐ Use Credit Card # _____

b. ☐ Our D&B Number is: _____ ☐ We do not have a D&B Number. See attached DBX Credit Reference Form.

c. ☐ Federal Tax Exempt Federal Tax ID Number _____ (Attach copy of Exemption form)

d. ☐ State Tax Exempt State Tax ID Number _____ (Attach copy of Exemption form)

e. ☐ E-rate Supplemented Bill Entity Application # _____

10. General Terms and Provisions:

a. By affixing my signature and initials, I confirm that I have read and understand the terms and conditions of this SNIP Business Service Contract and of the associated SNIP Business Service Agreement.

Signature

Date

Jeff Cirucci Bus Sales Manager 1-17-06

SNiP Business Service Agreement (BXA)

Customer Agreement

This Business Service Agreement (BXA) (together with the other documents referenced herein, the "Agreement") is entered into effective as of _____ (the "Agreement Date") between the undersigned customer (whether capitalized or not, "You", "Your" or "Customer") and SNiP LINK, L.L.C., a New Jersey limited Liability company, and any other affiliate providing all or part of the Services (as defined below) under this Agreement (whether capitalized or not, "SNiP", "Us", "Our" or "We"). This Agreement consists solely of the following parts: (1) this Customer Agreement, (2) the SNiP General Terms and Conditions; (3) any applicable Tariffs (as defined below); and (4) any SNiP Service Contract, SNiP Service Order Forms and/or Service attachments ("Order Forms(s)") in effect from time to time. Under this Agreement, SNiP agrees to offer, and Customer agrees to purchase the Services identified in the applicable Order Forms listed below:

- Business Service Contract
- DBX Facility Order Form(s); for Dedicated Voice and Internet Services
- SBV Facility Order Form(s); for Switched Voice Services
- DBC Facility Order Form(s); for Colocation Services
- DBA Facility Order Form(s); for Hosted Application Services

CUSTOMER ACKNOWLEDGES THAT IT HAS READ, UNDERSTANDS AND AGREES TO THE TERMS AND CONDITIONS OF THIS AGREEMENT (INCLUDING THE ORDER FORMS AND ALL OTHER ATTACHED DOCUMENTS). THE PERSON, WHOSE SIGNATURE APPEARS BELOW, WARRANTS THAT HE/SHE HAS FULL AUTHORITY TO ENTER INTO THIS AGREEMENT ON BEHALF OF THE CUSTOMER. ACCEPTANCE OF CUSTOMER'S ORDER FORMS AND DELIVERY OF SERVICE SHALL INDICATE SNIP'S ACCEPTANCE OF THIS AGREEMENT.

Customer: Hammbee Int'l SNiP LINK, L.L.C.

John D. Schief
Customer Name

640 W 66th
Street Address

100-A Twinbridge Drive

Phila Pa 19151
City, State, Zip

Pennsauken, NJ 08110

John D. Schief 1-23-06
Authorized Signature Date

John D. Schief
Type or Print Name, Title

[Signature] 1-17-06
Authorized Signature

Louis J. Ciacci BUS. Sales Manager
Type or Print Name, Title